



189 Skilled Independent – Document Check List

Check	Personal Documents
	Certified copies of the biopages of the passports of all people included in the application
	Recent passport-sized photograph of each person included in the application
	Certified copy of evidence of the name change (if applicable)
	Scanned colour copy of your birth registration, and that of all people included in the application, showing the names of both parents
	Certified copies of marriage certificates or relationship registrations for you and anyone else included in your application, even if they are not joining you in Australia
	If you are in a de facto relationship: evidence that you have been in the relationship for at least 12 months
Check	Family members English language ability
	Each of your dependent applicants who are aged 18 years or older at the time of application must provide evidence of Functional English
Check	Health and character documents
	Police checks for you and everyone included in your application, whether they are migrating or not, who is at least 16 years of age – of every country where they spent 12 months or more since turning 16 years of age
	Military service record or discharge papers (when applicable)
Check	Points Test (Full list on the next pages)
	Proof of age
	Proof of English language ability
	Proof of Skilled employment outside Australia
	Proof of Skilled employment in Australia
	Proof of Qualifications
	Proof of Australian study requirement
	Specialist education qualification
	Additional documents



Points test

Evidence to support your claims made against each relevant criterion on the Points Test should be scanned, certified where required and uploaded with your online application.

Age: Proof of age such as a copy of your birth certificate or passport. Your personal documents are counted as evidence and in most cases you will not need to provide more documents.

English language ability: the results of a specified English language test that you took in the three years immediately before lodging your application. You need to ensure you are able to provide evidence of the level of your English language ability attained at time of invitation. You will need to provide your English language test result as evidence of your English language ability.

You only need to provide the Test Report Form (TRF) Number or test registration number that is on your English language test certificate.

Skilled employment: evidence of working full-time in skilled employment in the 10 years before you were invited to apply, such as:

- employment references
- contracts, pay slips, tax returns, group certificates
- evidence that you have been self-employed
- any other documents that you provided to the relevant assessing authority to obtain your skills assessment, including any documents relating to your employment history.

Employment references must meet the following requirements:

- be written on the official letterhead of the company or government department providing the reference;
- the letterhead should indicate clearly the full address of the company and any telephone, fax numbers, e-mail and website addresses;
- the name and position of the person authorised to sign the employment reference should be typed or stamped below that person's signature;
- the contact telephone number of the person writing the reference should be included in the letter;
- the letter should indicate the exact period of employment (including whether permanent or temporary, full or part-time), position(s) held, the duties undertaken and the salary earned - positions should not be described by generic titles (eg. research officer, public servant) but according to the nature of the duties undertaken (eg. research chemist, accounts clerk); and
- a payslip from your current employment should also be included – this is especially important from applicants working in government departments.

Qualifications: evidence of your qualifications, such as certified copies of:

- degrees, diplomas, certificates and course transcripts
- any other documents you provided to the relevant assessing authority to support your qualification claims.

Australian study requirement: evidence that you have completed one or more degrees, diplomas or trade qualifications for award by an Australian educational institution as a result of a course or courses:

- that are registered courses;
- that were completed in a total of at least 16 calendar months;
- that were completed as a result of a total of at least 2 academic years study;
- for which all instruction was conducted in English; and
- that you undertook while in Australia as the holder of a visa authorising you to study.



Credentialed community language: evidence that you have been accredited at the paraprofessional level or above for interpreting or translating by the National Accreditation Authority for Translators and Interpreters (NAATI).

Study in regional Australia: Obtain evidence that you have lived and studied in regional Australia/low population growth metropolitan areas:

- you will need evidence of residency which spans the 2 year period – this will usually include documents such as rental agreements and gas, power and telephone bills; and
- you may need to provide supplementary evidence of studying at a campus in regional Australia or a low population growth metropolitan area if your academic transcript does not identify the campus.

Partner skills:

- Your partner's personal documents that prove they are under 50 years of age.
- Evidence your partner has at least competent English at time of invitation have at least competent English. This evidence can include one of the following:
 - They hold a valid passport issued by the United Kingdom, the United States of America, Canada, New Zealand or the Republic of Ireland and they are a citizen of that country.
 - They have achieved a score of at least 6 in each of the four test components (speaking, reading, listening and writing) in an International English Language Testing System (IELTS) test that has been undertaken in the three years immediately prior to lodging the visa application.
 - They have achieved a score of at least 'B' in each of the four test components of an Occupational English Test (OET) that has been undertaken in the three years immediately prior to lodging the visa application.
 - They have achieved the following minimum test scores in each of the four test components: 12 for listening, 13 for reading, 21 for writing and 18 for speaking, in a Test of English as a Foreign Language internet-based test (TOEFL iBT) test that has been undertaken in the three years immediately prior to lodging the visa application.
 - They have achieved a test score of at least 50 in each of the four test components (speaking, reading, listening and writing) in a Pearson Test of English (PTE) Academic conducted in the three years immediately test that has been undertaken in the three years immediately prior to lodging the visa application.
 - You have achieved a test score of at least 169 in each of the four test components (speaking, reading, listening and writing) in a Cambridge English: Advanced (CAE) test that has been undertaken on or after 1 January 2015 and prior to lodging the visa application.
- a suitable skills assessment from the relevant assessing authority for your partner's nominated occupation (which must be on the same skilled occupations list as your nominated occupation).

Professional year in Australia: documents that prove you completed a specified professional year of 12 months in Australia in the four years before you were invited to apply.